

## A. REGISTER

### **Cut-off Date: March 31, 2010**

A variety of methods of registration are available for your convenience. We encourage you to register by **March 31, 2010**. Those registered by this date will be included in the Roster of Attendees posted on the conference site and will have access to the course materials prior to the conference.

The following rates and discounts are available to each attendee. The ABA automatically adjusts registrations submitted at the incorrect rate. Full payment at the correct rate must be received in order to process your registration and CLE credits. The ABA does not accept wire transfers or purchase orders.

METHODS OF REGISTRATION	
Online	<a href="http://www.abanet.org/antitrust/spring2010">http://www.abanet.org/antitrust/spring2010</a> Online registrants will receive an electronic confirmation within one day. Online registration closes March 31.
Fax	Credit Card Registrations (Visa, MC or AX) can be faxed to the ABA at <a href="tel:312.988.5637">312.988.5637</a> Please allow 10 days after receipt for processing.
Mail/Post	Group and individual registrations accompanied by full payment via check or money order (no wire transfers/POs) can be mailed to: American Bar Association, Section of Antitrust Law-Spring 321 N Clark St, Chicago, IL 60654 Please allow 10 days after receipt for processing.
On-site	JW Marriott Ballroom Level Tuesday, April 20      10:00am – 5:30pm Wednesday, April 21      7:30am – 5:30pm Thursday, April 22      7:30am – 5:30pm Friday, April 23      7:30am – noon

Paid meeting registration is a prerequisite for purchasing tickets to any of the Section sponsored events such as the Luncheon and the Spring Dinner. Tickets will not be sold or reserved until payment is received. It is advisable to purchase tickets for desired events in advance, as tickets are sold on-site on a first-come first-served basis.

There is no guarantee that tickets will be available at the conference. Your registration fee includes: admission to CLE sessions; CLE credit; continental breakfast and refreshments; course materials; and the Welcome Reception.

DISCOUNTS	
Early Registration	Registrations received by February 5 will be processed at the discounted registration rate.
ABA Antitrust Law Section Members	The registration rate for Antitrust Law Section members is reduced for all Antitrust Law conferences as a member benefit. The discount is currently reflected on the registration form.
ABA Members	Join the Section of Antitrust Law (\$50) and register at the reduced rate reserved for Antitrust Section members.
Not an ABA Member	Join now and save by going to <a href="http://www.abanet.org/join/">www.abanet.org/join/</a>
Government and Academic	Available for those with a primary position at a government or academic institution (i.e., law firm lawyers who also are adjunct professors would pay the firm rate)
Law Students/Paralegals	Complimentary registrations for enrolled law students and paralegals who have not passed a Bar.

## B. CONFIRMATIONS

Confirmations will be sent electronically within one day of online registration and 10 days after receipt for those registering via mail or fax (provided complete information and appropriate payment was submitted). Please include your ABA number to expedite the process. Please be advised that incomplete or incorrect information will delay the processing of registration forms.

If you have not received your confirmation within the time frame estimated here, please email [harrisp@staff.abanet.org](mailto:harrisp@staff.abanet.org). Please allow the estimated time given for confirmations prior to e-mailing the Section to check on the status of your registration.

Bring the confirmation with you to the Advance Registration counters located on the Ballroom Level of the JW Marriott.

## C. CANCELLATIONS

In the event of cancellation, a refund of the registration fee, less a \$50 administrative fee, will be granted only for written requests received by Patricia Harris ([harrisp@staff.abanet.org](mailto:harrisp@staff.abanet.org)) by 5:00 pm CST, March 31, 2010. There will be no refunds after this date. Please allow four to six weeks after the conference for the processing of any refunds. The ABA reserves the right to cancel any conference or portion thereof and assumes no responsibility for personal expenses.

## D. SUBSTITUTIONS

Written requests for substitutions will be permitted prior to the conference for requests received by March 31. After March 31, substitutions must be made on-site. There is no additional cost for substitutions. Substitutions are not permitted once a registrant has registered on-site or after the conference has occurred. Please submit a request on firm letterhead to transfer the registration to another person. **Only** the substitute will be eligible for CLE credit. The substitute and original registrant must work out the payment between themselves.

## E. SPECIAL NEEDS

Confirmed registrants should notify [spyresa@staff.abanet.org](mailto:spyresa@staff.abanet.org) by March 31 if special assistance for access and/or dietary needs is required.

## F. COURSE MATERIALS

Course materials for each CLE session (excluding Antitrust Fundamentals), supplied to the Section office prior to the meeting, will be compiled on CD-ROMS and mailed to all U.S. registrants registered by March 31. International and post-March 31 registrants will receive their materials upon check-in.

Vouchers for preordered Antitrust Fundamentals materials will be distributed at check-in. Vouchers will not be mailed in advance of the meeting. The voucher must be redeemed in the Antitrust Bookstore.

## G. ON-SITE

Please bring your confirmation to the Advance Registration Desk, located in the Ballroom Level of the JW Marriott, to pick up your name badge, CLE information, and tickets for the Antitrust Fundamentals book, luncheon, and/or dinner. U.S. attendees registered after March 31 and all International attendees will also receive their CD-ROM of course materials.

Registrations received after 3:00 pm CST March 31, 2010, or registrants who have not received a confirmation, will need to go to the On-Site Registration Desk during the hours listed on the inside cover of the brochure.

## H. ROSTER OF PARTICIPANTS

A roster of conference participants is available on the conference website and updated on a weekly basis. Participants must be registered prior to March 31, 2010 to be listed.

## I. TAPE RECORDING

No audio recording or videotaping of any part of the conference will be permitted.

Questions?

Email [harrisp@staff.abanet.org](mailto:harrisp@staff.abanet.org) or phone 312.988.5609

7:30 am – 3:30 pm (CST), Monday-Friday

Please note registration/cancellations are not taken over the phone.