

February 27, 2002

[NAME & ADDRESS]

Dear [CLIENT]:

You have an appointment on Thursday, February 28, 2002 at 6:15 p.m. to speak with an attorney through the D.C. Bar Community Development Clinic.

YOU MAY LOSE YOUR CHANCE TO OBTAIN AN ATTORNEY THROUGH THE CLINIC IF YOU FAIL TO APPEAR FOR YOUR APPOINTMENT.

Please come to the DC Small Business Development Center at AEDC, 2021 Martin Luther King, Jr. Avenue, SE at 6:15 p.m. Please arrive at least 15 minutes prior to your scheduled time. You will be greeted by staff from the DC Small Business Development Center at AEDC and the D.C. Bar to meet with a volunteer attorney. If there are any papers that you have not submitted as part of the application process and you believe them to be relevant to your organization's request for legal help, please make copies and bring them with you on the night of the clinic.

We look forward to meeting you on Thursday, February 28, 2002.

Sincerely,

Deborah M. Austin
Project Director
D.C. Bar Pro Bono Program
Community Economic Development
Pro Bono Project