



# INTERNATIONAL LAW NEWS

ABA SECTION OF INTERNATIONAL LAW

## AUTHOR GUIDELINES

*International Law News* is the quarterly publication of the American Bar Association's Section of International Law and has an international readership that includes many prominent figures in the arena of public and private international law.

### SUBMISSIONS AND QUERIES

Send manuscripts in MS Word format via email to the *ILN* Managing Editor, ABA Publishing, [iln@staff.abanet.org](mailto:iln@staff.abanet.org). Please include your full contact information with your submission, including full name, law firm/company, mailing address, phone, fax, and e-mail. This information is used for publication agreements as well as for sending complimentary copies upon publication.

**Author bio.** Please include a short biographical note. Include your position, firm/organization and location, and any current or recent leadership positions in the Section.

**Prior publication.** Simultaneous submission of manuscripts to other publications is discouraged and must be brought to the attention of the editor of *International Law News*. Unless otherwise clearly noted, all manuscripts are expected to be original.

**Style.** Use a writing style that is brisk and straightforward. The *ILN* is a newsletter and thus less formal than a law review or other scholarly journal. Authors should comply with the following:

- Use active not passive voice
- Use gender-neutral language
- Title your article to clarify its focus and to draw in readers
- Include an interesting opening and closing
- Do not use generic subheads like "Introduction" and "Conclusion"
- Do not number subheads as if part of an outline
- Avoid using a foreign phrase, scientific word, or jargon if an English equivalent is more appropriate
- Avoid long quotations
- Do not use footnotes or endnotes—articles with footnotes/endnotes will not be accepted. Place necessary citations and URLs directly in the text.

**Review Process.** Upon receipt, an article is sent to the *ILN* Editorial Board for review. Note that no member of the editorial board has the authority to commit that we will publish your article, even if he or she has solicited it from you.

**Editing.** Once an article is accepted for publication, an editorial board member reviews it with an eye toward the legal and substantive content then returns it to the author for review and revision. The author's revised draft is copyedited, typeset, and proofread. Deadline pressures make it impossible to submit final typeset proofs to authors, and several minor corrections typically are made at this stage, including to subheads. The editorial board and managing editor reserve the right to make deletions to conform to space limitations.

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## ARTICLE TYPES AND WORD COUNTS

**Feature articles** should contain 1,500 to 2,000 words. Occasionally a topic calls for more than 2,000 words, but *articles longer than 4,000 words will not be accepted*. Articles that fit the issue theme have a better chance of being published. Articles should cover substantive legal issues or practice management issues of particular interest to Section members. *ILN* does not include footnotes or endnotes.

**Casenotes** should contain about 500 words and provide brief descriptions of judicial decisions, arbitration decisions, and WTO or NAFTA panel reports of interest to Section members. Your assistance is needed to inform the editor about recent cases.

**Careers** articles should contain 500 to 1,500 words and focus on practical career topics of interest to international lawyers or law students, such as "Working Abroad: What You Need to Know to Make It Happen."

**City Survival Guides** should contain up to 700 words and succinctly describe a non-U.S. city and its challenges and bright spots for lawyers working there. Writers should review previous Survival Guides for style ([www.abanet.org/intlaw/pubs/home.html](http://www.abanet.org/intlaw/pubs/home.html)). The column should have a snappy, light, slightly irreverent tone and contain information on the law profession and workplace culture and etiquette, working hours, hotels, restaurants, getting around, email access, sightseeing, etc.

**Briefly Noted** pieces should contain 75 to 500 words. These timely smaller pieces describe a current event or important happening in the world of international law, such as "Kyoto Protocol Targets Take Effect" and "Update on French Employment Law: Parental Leave."

**World Bar News** items should be no more than 250 words. These should be general descriptions of your bar association and its activities, as well as specific program announcements and contact information. We welcome contributions to this column from leaders of foreign bars.

**Book reviews** should contain between 500 and 600 words. Summarize the book and highlight its strong and unique points. Explain what differentiates it from similar books in the market. Please only submit a book review after receiving approval from the *ILN* editorial board.