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NATIONAL TECHNOLOGY ASSISTANCE PROJECT
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NTAP's 50 NEW Tech Tips

May 14, 2010 –
Equal Justice Conference

Presenters

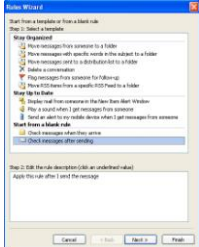
- Glenn Rawdon, LSC
- Leah Peabbles, NTAP
- Matthew Burnett, Pro Bono Net
- Joyce Raby, Consultant
- Rachel Medina, NTAP

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Glenn Rawdon

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Delay Sending Mail from Outlook

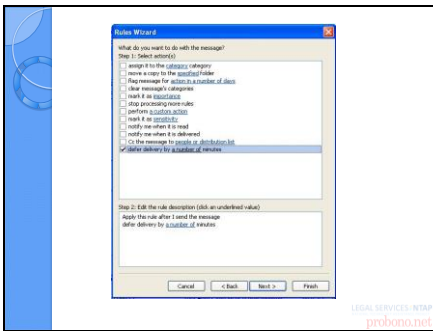


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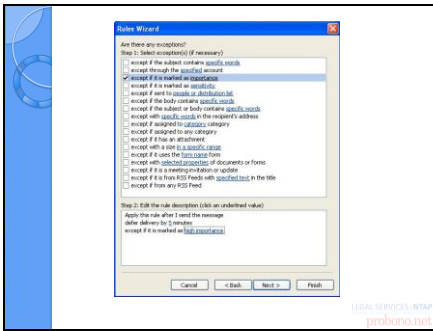
Have you ever wished you could get an email back? While I can't show you how to do that, I can show you how to delay sending it to give you time for second thoughts.

Open Outlook and select Tools, Rules and Alerts, then create a new rule. On the Rules Wizard pick Check Messages after sending,

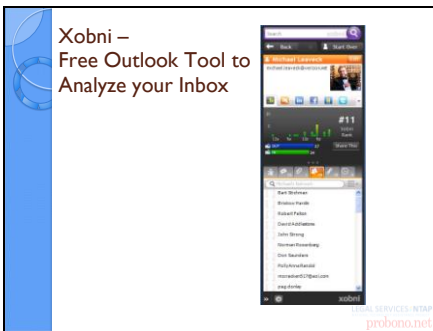
Click next, then don't select anything on the conditions screen that comes up next. Confirm you want it for all messages by clicking Yes on the pop up box,



On this screen select "defer delivery by a number of minutes. In the step 2 box pick the number of minutes you want the delay.



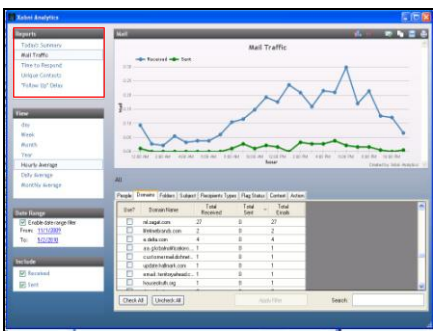
If you some messages to be able to go immediately, create an exception, such as setting the importance to high, or it could be a special character in the Subject line.



Xobni – Free Outlook Tool to Analyze your Inbox

Free version is somewhat limited, but still has many features. Free at www.xobni.com.

Xobni Plus has features such as advanced search and integration with Calendar.



Many different reports are available. See report list in the upper lefthand corner. This is the Mail traffic report.

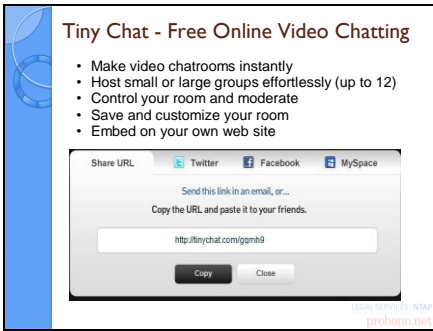


Auto Hotkey – Free OS Utility for Mouse and Keyboard Macros

Free download at www.autohotkey.com. Much like AutoCorrect in Office. Simple text scripts that run commands or insert keystrokes. Better than in Office because it works in any active Window, not just Office programs.



After you install the utility, you can configure it to look for key words that indicate you meant to have an attachment. If the message contains those words and there is no attachment, you get this flag. If a message has one of the key words but you didn't intend to send an attachment, you just click Yes.



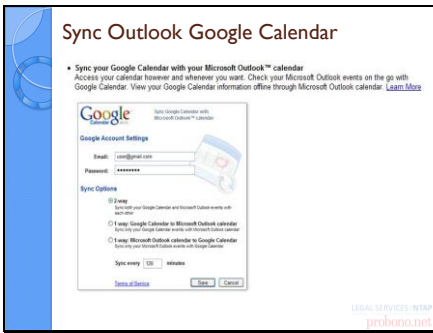
Quick and free way to do video chats. Has even more features. With it you can share a video, desktop, use a whiteboard, and share documents, too.

www.tinychat.com

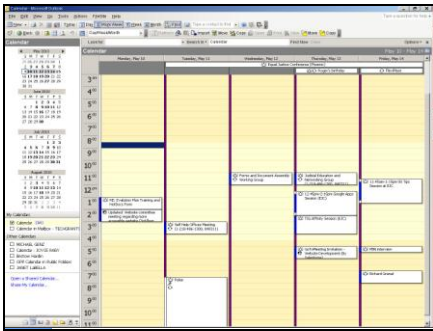


From the Microsoft Outlook 2010 blog: Creating a Mini Calendar

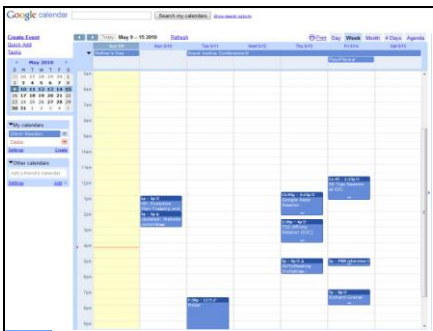
1. Right-click the name of the calendar in the Navigation Pane. This should be the calendar of which you want a miniature version.
2. Click **Send via E-mail...**
3. Use the “Send a Calendar via E-mail” dialog to specify the date range and the level of detail that is shown for your appointments.
4. After clicking **OK** you get a nicely formatted e-mail with your calendar information. We want to put this into an Out of Office reply though.
5. The easiest way to select the calendar so you can copy it into your Out of Office message is to hover your mouse over the calendar until you see an icon appear.
6. Click the icon so the calendar is highlighted like the calendar in this screenshot.
7. Select Copy in the Ribbon (or hit Ctrl+C on your keyboard) to copy the calendar.
8. Create a new Out of Office message and select Paste (Ctrl+V) where you want the calendar to appear.



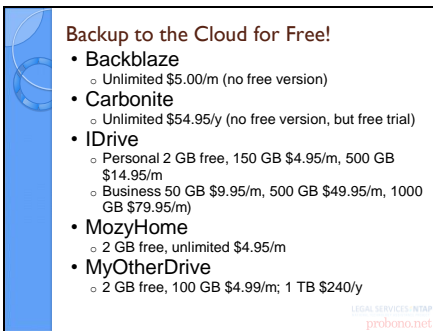
If you want easy access to your Outlook work calendar you can synchronize it with your Google calendar. You can choose to do it both ways or either way. The tool is a free download from Google.



Here is the Outlook calendar



Here is the Google Calendar

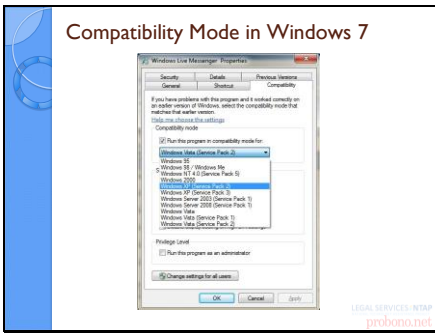


Backup to the Cloud for Free!

- **Backblaze**
 - Unlimited \$5.00/m (no free version)
- **Carbonite**
 - Unlimited \$54.95/y (no free version, but free trial)
- **IDrive**
 - Personal 2 GB free, 150 GB \$4.95/m, 500 GB \$14.95/m
 - Business 50 GB \$9.95/m, 500 GB \$49.95/m, 1000 GB \$79.95/m)
- **MozyHome**
 - 2 GB free, unlimited \$4.95/m
- **MyOtherDrive**
 - 2 GB free, 100 GB \$4.99/m; 1 TB \$240/y

www.myotherdrive.com
www.backblaze.com
www.carbonite.com
www.mozy.com
www.idrive.com

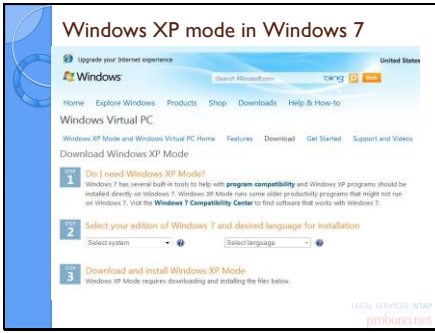
Most of these have a free product but offer enhanced services for a fee. Usually the difference is the amount of storage and the range of drives that can be backed up. Typically free services will not backup network or external drives.



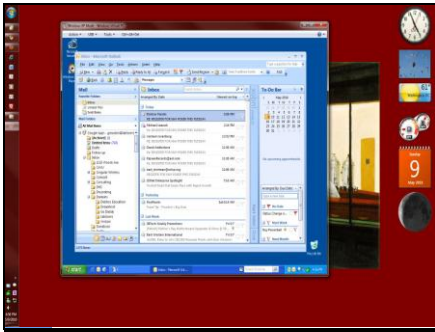
If you have a program that has problems running in Windows 7, you can try running it in a compatibility mode for an earlier version of Windows.

As you see here, you can choose versions from Windows 95 to Vista SP2.

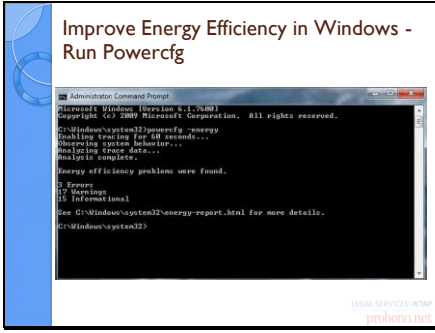
Also, "Run this program as administrator" often helps. UAC in Windows 7 can restrict programs from many resources unless this option is chosen.



If you have software that will not run even after you have chosen an earlier version in the compatibility mode, you can download a free Windows Mode Virtual PC version of XP. I had one old imagining program I used before Acrobat that just would not run in Windows 7 64bit. It runs here just fine.

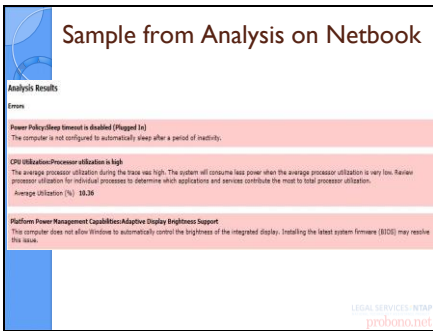


You can see the VPC window in W7. This can be a good place to test new add ons to things such as Outlook before trying them in your "real" version. And I keep old versions of Office programs here in case I need to use them.

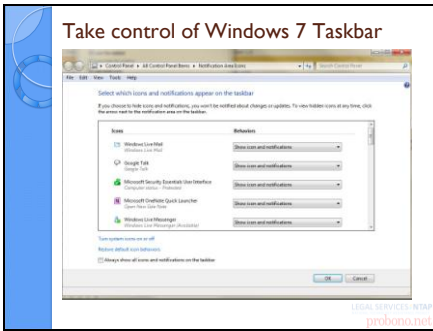


There is a utility that comes with Windows called powercfg.exe. It can help you analyze the energy efficiency of your system. This can help save money on desktop computers and preserve battery life with laptops.

Information on the utility can be found at: <http://www.microsoft.com/whdc/system/pnppwr/powermgmt/PowerCfg.aspx>
 In Vista or W7 be sure to run the program as an administrator.



Here you can see three suggestions: to configure the computer to sleep when inactive, to see what processes are running to see if any can be eliminated to reduce CPU utilization, and letting Windows control the brightness of the display.



Windows 7 gives you more control of the taskbar, especially the icons in the systray. You can decide which ones to display and when they should display.

To get here, right click on an empty spot on the Taskbar, pick Properties, then click Customize by the Notification area.

Also, you can customize the start menu and toolbars from the properties screen.



With Pandora.com, you decide what type of music you would like to hear. You create personal "stations" based upon a genre or artist and Pandora will put together playlists for you. As they play, you can give songs a thumbs up or thumbs down to further refine your stations.

It works on a computer, a number of mobile devices, and Roku. There is a free version with limited commercials. You can use it for up to 40 hours per month.

Pandora One is a paid version which is \$36 for the year. You have unlimited listening, improved bandwidth and no commercials.

How Fast is your Internet Connection

speakeasy VOICE + BROADBAND FOR BUSINESS

SPEED TEST

CHOOSE A LOCATION

ASBESTUS, VA
 BOSTON, MA
 CHICAGO, IL
 DENVER, CO
 HOUSTON, TX
 LOS ANGELES, CA
 MIAMI, FL
 NEW YORK, NY
 PHOENIX, AZ
 PORTLAND, OR
 SAN FRANCISCO, CA
 SEATTLE, WA
 TAMPA, FL
 WASHINGTON, DC

Business Ethernet
 FREE INSTALLATION + MAINTENANCE
 Get More in One **Contract**

Free Phones
 WITH UNLIMITED CALLING
 (9:00 AM - 5:00 PM)

INCREASE YOUR BUSINESS BANDWIDTH TODAY.
 Complete the form to find out more.

19.65
 4.69

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Bandwidth can be critical for many things such as VoIP, video, and remote connectivity. There are free sites that let you test your connection. Here is a report of my home FIOS connection.

Ain't Fiber Great!

Free Bandwidth Test Sites

www.speakeasy.net/speedtest
 www.dsireports.com/stest
 www.whichvoip.com/voip/speed_test/pps.html

Connection Summary

Click here for detailed analysis

- Your connection's **ping** was measured at 8.1 ms, which indicates that it can produce a constant flow of data. Voice-over-IP conversations should be of good quality.
- Your connection's **packet loss** was measured at 0.0%, which indicates that it is accurately transferring data. Voice-over-IP conversations should be of good quality.
- Your connection's **MOS score** is estimated to be 4.2.
- Your **download speed** of 7.20 Mbps is high enough to support a high quality voice-over-IP conversation.
- Your **upload speed** of 3.69 Mbps is high enough to support a high quality voice-over-IP conversation.
- Your **Quality of Service** was measured at 95%, which shows that your connection can produce a constant stream of data. This is key to providing a high quality voice-over-IP connection.

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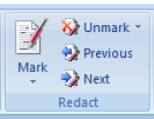
These sites are all free. The last site does more than just bandwidth. This summary shows the quality of the connection as rated for VoIP phone service.

Leah Pebbles

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Add-In: Redact Tool in Word

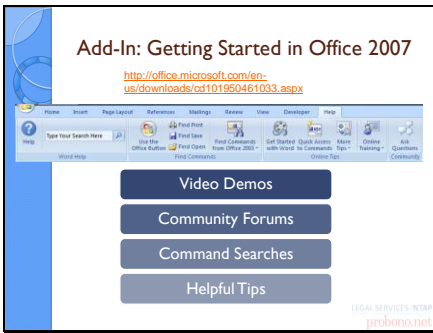
<http://redaction.codeplex.com/>



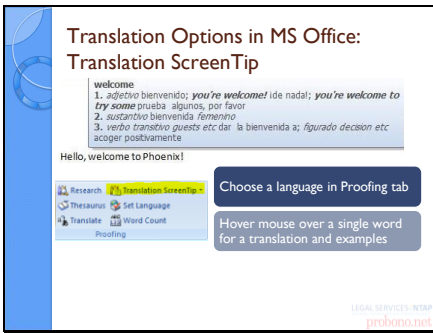
Lorem ipsum [REDACTED] sit amet, consectetur a-
 felis. Aliquam erat volutpat. Quisque vitae
 augue [REDACTED] eu malesuada magna
 tempus et ante. Sed in enim erat, ac mi-
 fames ac [REDACTED] egestas. [REDACTED] felis mauris
 laoreet. Ut pharetra quis sem. Aliquam erat
 Praesent at dapibus erat. Mauris mattis ve
 Lorem ipsum [REDACTED] sit amet, consectetur a-
 felis. Aliquam erat volutpat. Quisque vitae
 augue [REDACTED] eu malesuada magna
 tempus et ante. Sed in enim erat, ac mi-
 fames ac [REDACTED] egestas. [REDACTED] felis mauris
 laoreet. Ut pharetra quis sem. Aliquam erat
 Praesent at dapibus erat. Mauris mattis ve

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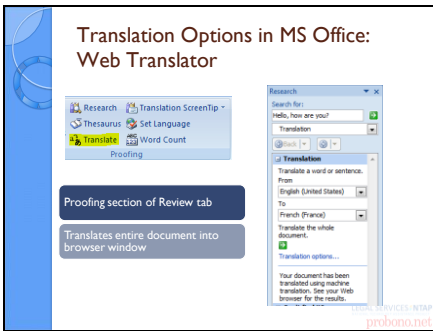
Great if you need to share a confidential document, but don't want to alter the document by deleting all of the words or names. You have the choice of either going through and individually deleting certain words (like I've done in the example) or you can choose to mark all of a certain word. Once you've highlighted all the words you'd like excluded, choose "redact" and a new document will be created with those words or names blacked out. You'll also still have a copy of the document with those words intact. Go to the link for the quick download.



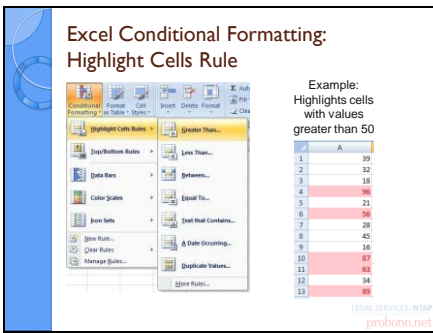
This add-in is a great option for those who are eager to switch to MS 2007, but are having a hard time with the new “ribbon” set-up. This add in will show up as a “help” tab, and give you easy access to lots of web-based Office help, like FAQs, community forums, and training videos. There is also a very helpful “find commands from Office 2003” button for those of you who were fluent in 2003 and are having difficulty navigating in 2007. It includes a “search for commands” option, but what I found the most helpful was the “commands spreadsheet” that gives you a side-by-side comparison of all the commands from 2003 and where they are located in 2007. This free add-in is an indispensable timesaver for programs who are making the switch to 2007.



There are 2 options for doing automatic translations in MS Office 2007. The first one is the translation screen tip, which really only lets you translate 1 word at a time, but can be very convenient if you're proficient in the language you're trying to use, but just need a little help here and there. The tool comes ready to translate into Arabic, English, French, and Spanish, but if you go to the MS Office website you can download add-ins to include many other languages. There are many negative reviews out there about the reliability of this tool, but I found that as long as you don't rely on it exclusively, it can be very helpful.



The second option for translation is much more detailed, and a better option for someone who isn't familiar with the language they'd like to use. To use this option, simply type out your whole document in English and then choose the “translate” option. A side bar will come up where you can choose the language you'd like to translate to. Unlike the Translator Screen Tip, this option comes pre-loaded with most languages, so you won't need to download any add-ins. Once you choose your language, a web-based version of your document will be created in the language you've selected.



The Excel Conditional Formatting options are a great way to highlight your data for a report or presentation. In the example, I selected a series of numbers, chose the “greater than” option, and chose to highlight all the values greater than 50. There are many other options, including “text that contains” for cells that have text rather than numerical values.

Excel Conditional Formatting: Top/Bottom Rules

Example: Highlight Cells with values above the average

	A
1	88
2	44
3	34
4	25
5	62
6	38
7	48
8	54
9	22
10	78
11	46

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My next tip is also in Excel Conditional formatting. The top/bottom rules options allows you to highlight the top percentage, average, or values as well as the bottom. In the example, I chose to highlight all the values that were above average in my series of numbers. All of these options can really help make your reports stand out and help you make your point. There is also a “more rules” option, where you can go into more depth with choices like “highlight duplicates”, or you can even make your own rule if the rule you’re looking for doesn’t exist.

Smart Art in PowerPoint

Get away from using bullets

Makes your presentations more eye-catching

Audience gets more out of your presentation

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Your 2007 PowerPoint already comes loaded with Smart Art, and it’s a great way to get away from the boring, text-filled slides and bullet points. These graphics are a great way to make your presentations more eye-catching.

Smart Art in PowerPoint

- All
- List
- Process
- Cycle
- Hierarchy
- Relationship
- Matrix
- Pyramid

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Zippping a PowerPoint Presentation

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Often when we create PowerPoint presentations for something like a conference, we won’t be presenting them on the same computer we create them on, so we save them to thumb drives or upload them online to open later on another machine. However, as I’m sure some of you have learned through trial and error, if you have links or embedded video in your slides, that information will not save if you don’t zip your presentation. To zip your PowerPoint presentation, choose the “package for CD” option. You can then save this file to a thumb drive, or upload it online. This is also a great option if you are posting your presentation for others to download, so that they will still have access to the links and media.

MS Word Keyboard Shortcuts: Text formatting

- Control + Shift + D** • Add a double underline to the selected text.
- Control + Right Bracket** • Increase the size of the selected text by one point
- Control + Left Bracket** • Decrease the size of the selected text by one point
- Control + Shift + A** • Makes all your text caps without retyping


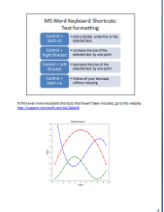
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MS Word Keyboard Shortcuts: Paragraph Formatting

- Control + Shift + N** • Apply the normal style to the selected paragraph
- Control + Alt + I** • Applies Heading 1 Style to the selected paragraph
- Control + Shift + L** • Applies list bullets
- Control + 0 (zero)** • Applies or removes the space above the selected paragraph

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Utilizing the Notes Section in PowerPoint






- Add extra information; charts, graphs, links, lists
- Print and distribute to people who couldn't attend

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While we may think of the notes section of a slide as having limited possibilities, you can really use the notes section for much more than text. You can insert graphs or pictures into this section, adding more information for the viewers. You can then post your slides online, and those who didn't attend can get more information out of your slides.

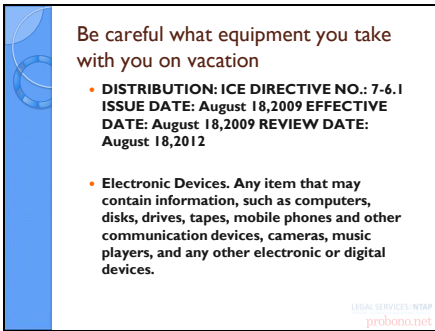
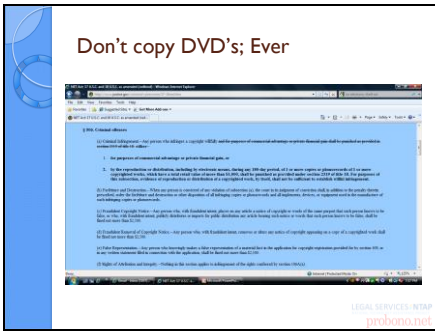
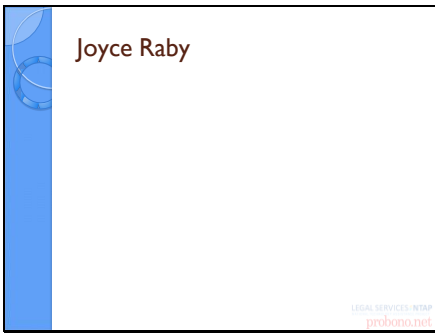
Instant Eyedropper

- Choose from HTML, Hex, Delphi Hex, VB Hex, RGB, HGB
- Find the color in PowerPoint

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Instant Eyedropper is a really fun tool that will give you the exact color code of any color just by waving your mouse over an image. There are several different codes you can use, but RGB is the most common one used in MS Office. Once you get the code for the color you want, you can type it right into the colors option and it will recreate the exact color. This is a great tool if you're creating something like a brochure where you want the color to match a logo.



Digital Millennium Copyright Act (DMCA) – it is a criminal offense to circumvent any kind of technological copy protection, even if you don't violate anyone's copyright by doing so. So it's illegal to "share" a music file you didn't pay for and it's illegal to attempt to circumvent the copy protection of an old archived file as well.

No Electronic Theft Act (NET) – this is the "FBI Warning" law we see at the beginning of DVD movies – you don't have to make money on a copyright infringement for it to be illegal – just doing it is illegal.

Border Searches of Electronic Equipment – laptops, pda, and smart phones are all subject to search and access when entering the United States at any border without probable cause or reasonable suspicion. (April, 2008 Ninth Circuit Court of Appeals decision in favor of the US Customs Service)

http://www.dhs.gov/xlibrary/assets/ice_border_search_electronic_devices.pdf

ICE = immigrations and customs enforcement

DIRECTIVE TITLE: BORDER SEARCHES OF ELECTRONIC DEVICES 1. PURPOSE and SCOPE. 1.1. This Directive provides legal guidance and establishes policy and procedures within U.S. Immigration and Customs Enforcement (ICE) with regard to border search authority to search, detain, seize, retain, and share information contained in electronic devices possessed by individuals at the border, the functional equivalent of the border, and the extended border to ensure compliance with customs, immigration, and other laws enforced by ICE. This Directive applies to searches of electronic devices of all persons arriving in, departing from, or transiting through the United States, unless specified otherwise.

Buy the cup of coffee FIRST;
Then use the free network



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Access to Networks – it is illegal to access a network without the owner’s permission – however wifi networks (typically in cafés or coffee shops) are using this law to arrest individuals who access their network from a nearby location instead of onsite. Arrests have been made in Michigan, Florida, Illinois, Washington, and Alaska. **(clearly articulate the state v federal nature of the laws)** so you should buy the cup of coffee and buy it first, then you can use the network

Don't Engage in Flame Wars



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Cyberstalking and Cyberbullying laws – while no one disputes the seriousness of stalking or relentless bullying some states have enacted laws that are pretty broad and open to interpretation. Arkansas law makes it a crime to use “obscene, lewd, or profane language, with the intent to frighten, intimidate, threaten, abuse, or harass another person.” While this makes sense on the surface have you ever seen a flame war? Or lost your temper when emailing an unresponsive or unscrupulous company?

Keep that Antivirus Software
Up to Date!



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Child Pornography Laws – okay let’s assume that no one in the room would knowingly possess child pornography. However it is becoming increasingly important to keep your anti-virus software up-to-date and to have active firewall and spam protection as even pornography that winds up on your computer *without your permission* through infected files or malicious purveyors can still lead to arrest and indictment.

Free Malware Tools

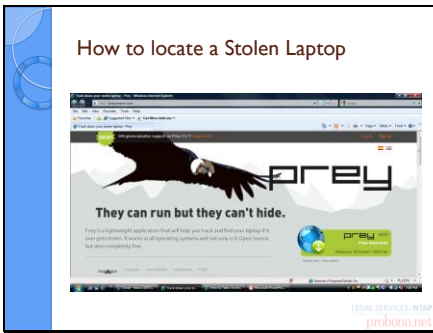
- Malwarebytes – www.malwarebytes.org



- Ad-Aware – www.lavasoft.com



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The free way (Prey)

Prey is a free application that allows you to set up your computer to do a number of things should it be stolen or go missing:

You can set it to periodically access a web page you create (or use the preyproject.com website) – your computer goes missing, you delete the web page and the computer receives a 404 page not found error and begins to send you reports like the following:

The status of the computer

A list of running programs and active connections

Network and wi-fi information

Screen shots of the desktop

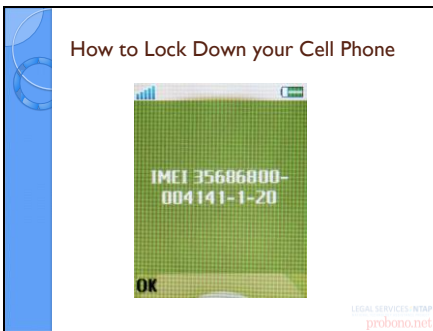
A picture of the physical surroundings (if the machine has a webcam)



Fee Based (Absolute Software)

Absolute Software, which makes Lojack for Laptops, which provides a remote-kill feature so if a portable is stolen, you can send a command to wipe out specific files--or even the entire contents of the hard drive. It also has the option to help you locate your computer and help recover it.

So what do you do with this information? Well you don't go confront the thief – you contact your local law enforcement and provide them with this information and presumably they go get the bad guys.

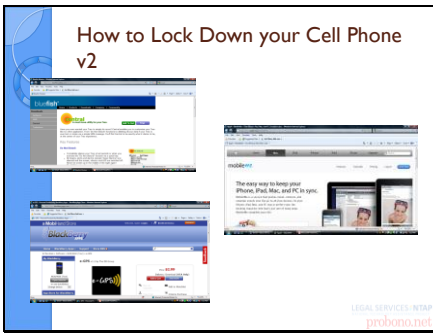


Tip 8 - to Lock Down a Cellphone if it is stolen

The free way

The free version is to find your cell phone's imei number – a 15 digit number that is probably underneath your cell phone battery. Or enter *#06# and the imei number will display on the screen. Each cell phone has a unique imei number. If you cell phone is lost or stolen you can call your provider (from someone else's phone 😊) and give them that number. They will then lock down the phone so it can't be used in any way.

Each phone has “phone specific” methods you can use yourself to lock a remotely and/or wipe the data from it – however they may cost you – check out your vendors websites for information specific to your phone.



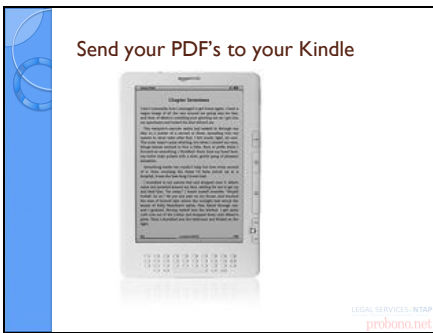
Fee Based

Bluefish Wireless has a product called Central that will allow you to erase all the data from your Palm Treo if it is ever lost or stolen. The product is \$14.95.

<http://www.bluefishwireless.com/download/central.html>

www.blackberryapps.com sells a product called e-GPS for 2.99 that will “It allows you to remotely send a command to your phone that will have your phone email you: its GPS location, your address book with all your contact information, as well as remotely wipe your phone and SD card to protect all of your information. Also if you have misplaced your phone at home or office, you can send an alert command, and have it ring, even if the sounds are turned completely off or set to vibrate. Once downloaded and activated, it runs in the background, and works by command, through email or SMS.”

If you have an Iphone, the product you need is MobileMe which does a number of things besides allowing you to locate and/or wipe clean your Iphone – for \$99 per year subscription. Buy MobileMe at www.apple.com.



Tip 9 - Send PDF's to your Kindle (from ABA Tech Show)

You can e-mail PDF documents straight to your Kindle for about 15 cents per megabyte. Amazon assigns a unique e-mail address to each Kindle (e.g., janesmith@kindle.com). Go to Menu, then Settings on the Kindle if you don't recall what yours is. E-mail any PDF to that address and your Kindle will get it the next time it syncs content. Don't want to pay? Connect your Kindle to the computer via USB and download the document directly.

– Sharon Nelson



Passwords are the keys to everything today, from computer access to online banking and more. As a result, we all need more passwords than we can remember. So we get lazy and use weak passwords or, worse, use the same one for everything—very dangerous! LastPass (www.lastpass.com) comes to the rescue. With it, you only have to remember one password, forever. LastPass keeps all of your site passwords in an encrypted file online, which can only be opened by your master password. It can generate very complex, unbreakable passwords for you and will keep them in its vault, so you don't have to remember them. And because the encrypted password database is online, you can access your passwords from any computer at any time. The basic service is free, but for \$12 a year you can also access your passwords on your phone of choice.

– Tom Mighell

Want to go Green? Willing to Learn?



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<http://www.ifixit.com/blog/2010/04/welcome-to-repair-2-0/> - learn to repair all your stuff for free – extend the life cycle of your stuff before you recycle as a way to keep stuff – especially electronic equipment – out of our landfills.

Scrapbook Online!



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Show example of created book – really! 😊

www.mypublisher.com

Matthew Burnett

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Xmarks



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Xmarks (www.xmarks.com) is an extension for Firefox, Internet Explorer, Chrome and Safari that synchronizes bookmarks and passwords between computers (and browsers).

Aviary



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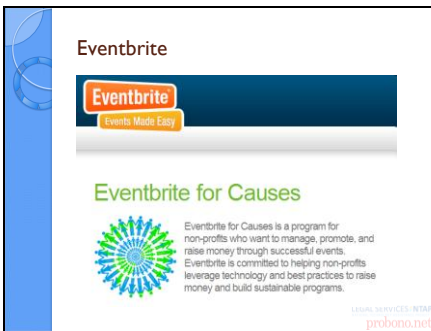
Aviary (www.aviary.com) is a free creative suite that is entirely web-based. It includes an image editor for capturing and editing images, an audio editor for recording and manipulating audio, and an image markup tool for capturing images and web pages from your browser. The Aviary Firefox extension is particularly useful for the latter.



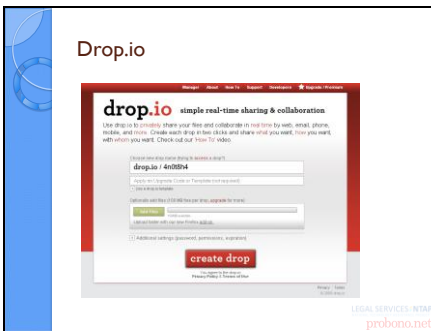
Digsby (www.digsby.com) allows you to aggregate multiple instant messaging services (AOL, Microsoft, Yahoo!, ICQ, Facebook, Google Talk, etc.), email notifications (via POP, IMAP and webmail), and alerts and newsfeeds from social networking sites (Facebook, Twitter and LinkedIn) all in one tool. It's available for Windows, Mac and Linux.



Dimdim (www.dimdim.com) is a web-based platform for real-time collaboration, meetings and webinars. Users can share their desktops, show slides, collaborate on a whiteboard, chat, talk and broadcast video with a webcam. Hosting meetings of up to 20 participants is free.



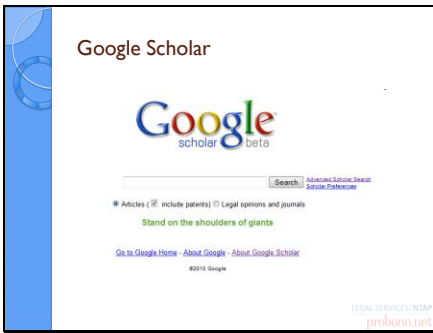
Eventbrite (www.eventbrite.com) is a web-based event registration and payment processing system. It's free to use for free events or \$0.99 per ticket sold plus 2% of the ticket price (up to \$9.95) for events that charge a fee. Nonprofits need to register for "Eventbrite for Causes" to get the reduced rate of 2% of the ticket price (otherwise it's 2.5%).



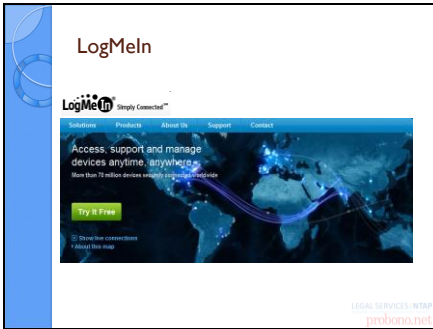
drop.io (<http://drop.io/>) allows you to privately share your files and collaborate in real time by web, email, phone and/or mobile device. Creating a "drop" can be done in two clicks and it allows you to share any file format (including audio and video) with whomever you want. It's a great alternative to sending large files over email, and is excellent for collaborative projects that require private access to resources and information.



Remember the Milk (www.rememberthemilk.com) is essentially a web-based to-do list, which it makes available in Gmail, via SMS, on an iPhone, Android or Windows Mobile device, Skype, and many popular IM clients. It also integrates with Google Calendar and Google Gears for offline use. There is a free version and a Pro version that costs \$25 a year. Pro membership is required to integrate with mobile apps for the iPhone, Android, Blackberry, etc.



Google Scholar (scholar.google.com) allows you to search and read opinions for US state appellate and supreme court cases since 1950, US federal district, appellate, tax and bankruptcy courts since 1923 and US Supreme Court cases since 1791 (all of this is subject to change as new cases are added). It also includes citations for cases cited by indexed opinions or journal articles which allows you to find influential cases (often older or international) which are not yet online or publicly available.



LogMeIn Free (www.logmein.com) allows you to remotely control your PC or Mac from any computer that's connected to the internet. To facilitate remote access, you just install LogMeIn on the computer you want to access, log into your account from another computer, and then click the computer you want to control. Once you are connected you'll be able to see the remote computer's desktop and be able to use all of its applications. File transfer, remote printing and other advanced features are available with the Pro version, which costs \$69.95. There is also an app for the iPhone/iPad called LogMeIn Ignition (\$29.99) that allows you to remotely access a computer from these devices. Team Viewer has a free version.

Legal Reference Mobile Apps



- LawStack (iPhone; free)
 - US Constitution
 - Federal Rules of Civil Procedure
 - Federal Rules of Appellate Procedure
 - Federal Rules of Evidence
 - Federal Rules of Bankruptcy Procedure
 - Federal Rules of Criminal Procedure
 - Others available for purchase
- FastCase (iPhone; free)
 - Case law research
 - Access to recent and saved documents
- Blacks Law Dictionary (iPhone; \$49.99)

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Date Calculator Mobile Apps



- DaysFrom (\$0.99)
 - Simple
 - Straightforward
 - Not a lot of frills
- DateCalcPro (\$2.99)
 - More advanced features
 - Calendar interface
- Date Calc (free; \$4.99)
 - Free version available

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Dragon Dictation Mobile App



DRAGON MOBILE APPS

Dragon Now on BlackBerry

Dragon Dictation Now on iPad

Dragon Dictation Now on iPhone

Dragon Search Now on iPhone

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Dragon Dictation's mobile apps (<http://www.nuance.com/dragonmobileapps/>) are available for BlackBerry, iPad, iPhone and iPod touch. They allow users to dictate into the mobile device for emailing, texting, surfing the web, and search.

Touch Meeting



TOUCHMEETING

Now, you can host or attend web conferences from your iPhone anywhere, anytime!

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Touch Meeting (www.touchmeeting.com) is a desktop and mobile web conferencing service that is free for up to three participants. It allows anyone to host or attend a meeting from either a computer or an iPhone. It supports desktop and presentation sharing, text messaging, whiteboard, a participant list and permissions control, audio conferencing, file transfers, and sharing live camera snapshots or photos from an iPhone.

THANK YOU!

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