

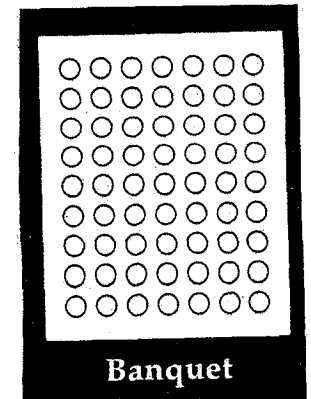
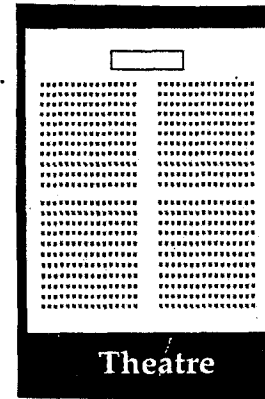
APPROXIMATE ROOM SIZE CAPACITY GUIDELINES

Room Size-Sq. Ft.	Banquet	Theatre	Classroom	Hollow Square	Reception
500	40	55	33-37	14	50
1,000	80	110	57-69	24	100
1,500	120	165	84-102	40	150
2,000	160	220	114-138	52	211

PLEASE NOTE: The number of people that can be comfortably accommodated in any of these formats will decrease when adding a head table, AV equipment, columns/obstructions, etc.

Banquet – tables 60” round (8 people per table) or 72” round (10 people per table).

Theatre – chairs lined up in rows, no tables



Classroom – tables and chairs lined up in rows. Using tables 18” wide will allow for the larger number; using 30” wide tables will allow for smaller number.

Hollow Square – seating on the outside of the square only.

Reception – generally no or minimal seating.

